

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Facilities and Campus Environment Committee
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Date: August 19, 2008	Time: 1:30 pm	Location: Board Conference

Members Present:		Members Absent:
▪ Francisco W. Mendiola	▪ Dana Lee Ling	▪ VPA, VP Jean Thoulag VP Jim Currie, Joakim Peter, Lourdes Roboman, Kalwin Kephas, Warren Ching, Chris Igem, Alfred Olter, Laura Fujimoto
▪ Jimmy Hicks	▪ Penny Weilbacher	
▪ Gordon Segal	▪	
▪ Johnson Sepeti		

Additional Attendees:	
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Agenda/Major Topics of Discussion:
<ul style="list-style-type: none"> ▪ Review and approval of minutes ▪ Other Issues

Discussion of Agenda/Information Sharing:
<ul style="list-style-type: none"> ▪ Chairman Mr. Mendiola welcomed everyone to the meeting. ▪ Few minutes was given to everyone to review the minutes. ▪ Updates from the last meeting: <ul style="list-style-type: none"> • A memo has been issued by the President regarding Conserving of Energy. • Security monitors all the buildings and reports on which buildings are not complying with the memo. • Jimmy Hicks suggests that someone needs to be going around and looking at the possibilities of reducing energy use. • We were not able to get someone with knowledge in alternative energy to join us during this meeting but for sure will get someone from EU to be with us next meeting. • Since Campus Environment Safety Policy is a very serious issue, the best venue for subject to be brought up is during the Board Meeting. • As for the naming of the facilities, VPA will head the group that will be naming the facilities. • Base maps for all campus are already done and will be used for Master Plan and campus directory. <p style="text-align: center;">Other Issues :</p> <ul style="list-style-type: none"> • Chuuk Campus permanent site (Nan Taku) is waiting for approval of funds so that the survey to do the access road can be initiated. • Lease for additional property has been amended and signed. • President and Mendiola traveled to Kosrae and met with the Governor regarding lease arrangements for the campus. • Kosrae Campus Student Center will be a multipurpose building. • Snow Land will no longer be purchased for the college. • Director Hicks made a recommendation that there should be Standards for Student furniture. Director Weilbacher added that we should promote our local construction companies by showing them pictures of what we want and have them build the furniture for us.

- Each campus should landscape their grounds to promote student space, open space, shall be clean, neat, visible to an extent possible providing a safe environment.
- Should also promote student/faculty interaction.
- President James brought up the subject of accessibility. All buildings will need to be accessible to the disabled. He also reported that the OIA was disappointed because facilities in the Marshall Islands college were not accessible to the disabled.
- Not only facilities needs to be accessible, but also the grounds.
- Mendiola stressed that all new buildings will be built with ramps instead of stairs and also will comply with ADA standards.
- Security will start working closely with our Law Enforcements in the safety of our campuses.

Comments/Upcoming Meeting Date & Time/Etc.:

- September 17, 2008, 3:00 pm, Board Conference Room

Handouts/Documents Referenced:

- Minutes

College Web Site Link:

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Prepared by:	Amerihter Thozes	Date Distributed:	
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Approval of Minutes Process & Responses:

Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:			
1. Recommendation that standards should be set for student furniture.			
Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			